



GREEN MOBILITY LABEL

Application Form

Name of Hotel _____

Classification _____

Address _____

Telephone Number _____

Name and position of the Green Mobility Coordinator

ID card no of the Green Mobility
Coordinator _____

Telephone Number _____

Email _____

Signature _____

Criteria		Status	Evidence of Compliance	Fill in details or indicate attachment or Annex number as applicable
Management				
1	The Hotel has a Green Mobility Policy which is a statement of the Hotel's commitment to promoting green mobility, having regard to the green mobility priorities and targeting both their guests and employees.	Mandatory	<ul style="list-style-type: none"> Copy of the Green Mobility Policy 	Attach as annex to this form.
2	The Hotel has a designated person responsible for implementation of the Green Mobility Plan (the Green Mobility Plan Coordinator).	Mandatory	<ul style="list-style-type: none"> Name, designation and ID card no. of the Green Mobility Plan Coordinator 	Fill in as appropriate.
3	The Hotel management has received training on the benefits of sustainable travel and green mobility as it relates to the tourism industry.	Mandatory	<ul style="list-style-type: none"> This training can take the form of the training delivered at the Award Launch Seminar. However, additional evidence of compliance will 	Indicate whether you have attended the Green Mobility Award Launch Seminar or any other seminar/training on Green Mobility. Attach proof of attendance and any training material as an annex to this form.

			<p>be necessary to determine that the training has been disseminated to the hotel's management team as a whole (date(s) of when the dissemination training took place / names of those who attended the training).</p>	
<i>Promotion, Information and Education</i>				
4	<p>Employees have received training regarding their roles and responsibilities with respect to implementing the Green Mobility Plan.</p>	<p>Mandatory</p>	<ul style="list-style-type: none"> • Date(s) of when the training took place (this training can be a dissemination of the training delivered at the Launch Seminar); and • Names of those who attended the training. 	<p>Attach proof of attendance and any training material as an annex to this form.</p>

5	Employees are given a Green Mobility Pack, which includes the Hotel's Green Mobility Plan, and highlights the measures / activities available to employees to enable them to choose green mobility travel options	Mandatory	<ul style="list-style-type: none"> • Copy of the Green Mobility Pack (this can form part of the employee handbook or similar employee information material) 	Attach copy of the employee Green Mobility Pack/employee handbook as an annex to this form.
<i>Promotion, Information and Education</i>				
6	Guests are given a Green Mobility Pack, which includes the Hotel's Green Mobility Plan and highlights the measures / activities available to guests to enable them to choose green mobility travel options	Mandatory	<ul style="list-style-type: none"> • Copy of Green Mobility Pack (this can form part of the guest handbook or similar guest information material) 	Attach a copy of the guest Green Mobility Pack/ guest employee handbook to this form.
7	The Hotel has a system where employees can provide feedback on and make suggestions for improvements to the Green Mobility Plan.	Mandatory	<ul style="list-style-type: none"> • Information on the feedback / suggestion system(s) 	Attach photographic/ documentary evidence of the system as an annex to this form.
8	The Hotel has a system where guests can provide feedback on and make suggestions	Mandatory	<ul style="list-style-type: none"> • Information on the feedback / suggestion system(s) 	Attach photographic/ documentary evidence of the system as an annex to this form.

	for improvements to the Green Mobility Plan.			
<i>Infrastructure and Facilities</i>				
9	Where appropriate space is available, the Hotel has secure bicycle parking facilities on site.	Mandatory	<ul style="list-style-type: none"> • Photographic evidence 	Attach photographic evidence to this form and indicate where this facility is.
10	Guests can purchase tickets for public transport at the hotel.	Mandatory	<ul style="list-style-type: none"> • Photographic / other documentary evidence 	Attach photographic/documentary evidence as an annex to this form.