

Public Authority	Malta Film Commission
Description of the department/directorate/entity's structure	<p>There shall be a Malta Film Commissioner appointed by the Minister as per article 5.</p> <p>The Commission shall also involve other members who shall aid the Commissioner in his duties.</p> <p>At the moment the Malta Film Commission is made up of the following:</p> <p>Malta Film Commissioner</p> <p>Senior Executive to the Malta Film Commissioner</p> <p>Administration Senior Executive</p> <p>Funds Manager</p> <p>Research and Business Development Manager</p> <p>Finance Senior Executive</p> <p>Operations Manager</p> <p>Locations Coordinator</p> <p>Marketing Senior Executive</p> <p>Project Planning Senior Executive</p>

<p>Description of the department/directorate/entity's functions and responsibilities</p>	<p>Established by Chapter 478 of the Laws of Malta, the Malta Film Commission Act gives birth to the Malta Film Commission as an entity and subsequently it enshrines the different components that derive from such said legislation.</p> <p>Malta's history as a destination for film production goes back 92 years, during which our islands have played host to some of the most high-profile productions to shoot out of Hollywood.</p> <p>Gladiator (2000), Munich (2005), Assassin's Creed (2016) and most recently Murder on the Orient Express (2017) have all come to the Maltese Islands for various scenic location shoots.</p> <p>The Malta Film Commission was set up in 2000 with the dual aim of supporting the local filmmaking community, while at the same time strengthening the film servicing sector. Over the past 17 years, the Film Commission's efforts to support the local film industry resulted in various financing incentives, including a financing incentive programme in 2005, the successful Malta Film Fund in 2008, and a Co-Production fund in 2014.</p> <p>Since 2013, the implementation of new strategy has led to an unprecedented growth in the local industry, with over 50 productions filmed in Malta resulting in more than €200 million in foreign direct investment being injected into Malta's economy.</p> <p>The Malta Film Commission shall be an executive body and shall carry out the below mentioned functions:</p> <ul style="list-style-type: none"> - advise the Minister on policy matters relating to the promotion, development and support of the audiovisual and film servicing industry including, but not limited to, the introduction of fiscal, tax and other incentives
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	<ul style="list-style-type: none">- advise the Minister on how best to structure and integrate local resources, at both Government and Local Council levels, in order to facilitate the promotion of Malta as a location, ensuring that competitiveness and minimal bureaucracy are essential elements to be achieved- advise the Minister on the signing of any bilateral, multilateral or international treaty, convention or agreement that may encourage local participation in audiovisual productions and lead to further international collaboration in the audiovisual industry- advise the Minister in the development of a comprehensive skills training strategy which is flexible and responsive to industrial and technological change in collaboration with the audiovisual industry and other interested parties- advocate the educational importance of film and the role it plays in fostering citizenship, creativity and innovation, as well as to encourage and promote, for the benefit of the Maltese audiovisual industry, the study and appreciation of films and filmmaking and to support initiatives to promote media literacy and developing the links between literacy and film- support the development of opportunities for access to cinema history and heritage and the use of film history in understanding identity, representation, culture and creativity- encourage excellence and innovation particularly through the use of new digital technologies- generally promote Malta as a destination for the shooting of
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	<p>audiovisual works and for the setting up of audiovisual and film servicing enterprises</p> <ul style="list-style-type: none"> - recommend to the Commissioner the adoption of measures aimed at ensuring that approved policies and initiatives are translated into concrete action plans - to determine the level of fiscal and other benefits in accordance with the provisions of Part V of this Act - generally assist the Commissioner in the exercise of his functions - to carry out any function as may from time to time be assigned to it by the Minister
<p>General description of the categories of documents the department/directorate/entity holds (including exempt documents)</p>	<p>Time Sheets</p> <p>Over time requests</p> <p>Vacation leave requests</p> <p>Attendance records</p> <p>Contracts of the individuals</p> <p>Job descriptions</p>
<p>Description of all manuals and similar types of documents which contain policies, principles, rules or guidelines in accordance with which decisions or recommendations are made in respect of members of the public (including bodies corporate and employees of the public authority in their personal</p>	<p>The Financial Incentives for the Audio Visual Industry Application</p> <p>The Malta Film Fund Application</p> <p>The Co-Production Fund Application</p>

<p>capacity)</p>	<p>We at the Malta Film Commission work in accordance with rules of the PSMC</p>
<p>Statement of the information that needs to be available to members of the public who wish to obtain access to official documents from the public authority, which statement shall include particulars of the officer or officers to whom requests for such access should be sent</p>	<p>The FOI officer of the Malta Film Commission may be contacted by e-mail foi-filmcom.mot@gov.mt or by telephone 21809135.</p> <p>FOI Requests may be submitted by e-mail to foi-filmcom.mot@gov.mt, through the FOI Portal www.foi.gov.mt via the e-ID or through the online form.</p>
<p>Details of Internal Complaints Procedure</p>	<p>An applicant whose request for information is refused, or who is otherwise not satisfied with the information provided, its format or the extension of the deadline for the submission of the notification indicating whether a request would be met or not, may address a complaint to the Authority.</p> <p>The complaint should be addressed to the Authority's FOI Officer, who shall bring the complaint to the attention of the officer responsible. The officer responsible shall reply to the applicant within 10 working days from the receipt of the complaint. The applicant shall also be informed that he or she may appeal the decision or otherwise address a complaint to the Information and Data Protection Commissioner in accordance with the Freedom of Information Act (Cap. 496 of the Laws of Malta).</p> <p>The officer responsible shall inform the applicant of the decision taken with respect to his or her complaint, and in the event of confirmation of a decision not to release the pertinent information, shall explain the reasons thereof. Whenever the applicant's complaint is related to the format of the information provided or to an extension of the deadline for the submission of the notification indicating whether a request would be met or not by the Authority, and the original decision is upheld, the applicant shall be given an</p>

	<p>explanation as to why his or her complaint cannot be positively addressed.</p> <p>An applicant may also make use of the Internal Complaints Procedure to report failure to meet deadlines or to send notifications. In those cases where the request for information can be met, but has not been met within the deadlines specified by the Act, the officer responsible shall waive any applicable fees for the submission of information.</p>
Other Information	<p>Complaints may be submitted to the Public Authority by e-mail to foi-filmcom.mot@gov.mt through the FOI portal www.foi.gov.mt via the e-ID or through the online form.</p> <p>Further information with regards the Freedom of Information Act can be found on www.foi.gov.mt.</p>
Public Authority Contact Details	<p>Malta Film Commission St Rocco Street Il-Kalkara KKR 9062 Malta</p> <p>info@mfc.com.mt</p> <p>+356 2180 9135</p>